

Request for University Identification Number (UIN)

When to use this form: When a University unit has a guest who needs a UIN. Individuals cannot request a UIN on their own behalf. Having a UIN does not entitle a person to an ID card or any University service.

Many people already have a UIN. All fields are **required** and essential to ensure that a UIN is assigned correctly.

Enter unit and sponsor contact information

Unit name _____

Sponsor's name _____

Sponsor's contact data

email _____

phone _____

Why is a UIN needed? _____

Provide identifying information

Print or type the person's **full** name—not shortened name or nicknames.

First name (full) _____

Middle name (full) _____

Last name _____

Former or maiden name _____

Birth date

month _____

day _____

year _____

Gender

Female

Male

Note all current and former associations with the University

Has your sponsored person:

Ever consulted or done contract work for the University?

Yes

No

Ever had a Campus Recreation membership?

Yes

No

Ever applied to or attended classes at any University of Illinois program?

Yes

No

Ever worked, interned, or volunteered (paid or unpaid) for **any** University program or unit?

Consider all possibilities, campuses, and satellite locations—even if you are uncertain.

Yes

No

Sign to indicate your sponsorship

Sponsor's Signature _____

Date _____

Office Use Only

UIN Assigned: _____

On Date: _____

By: _____

