

University Office of Risk Management

Classifications of Contractors

Low Risk Contractors (must be a sole proprietor to classify as "low risk")

Actor

Artist

Entertainer

Event Planner

Fund Raiser consultant

Guest Lecturer (faculty from other university providing public lecture or panel discussion)

Guest Speaker for "speaker series" or similar events

Management/Business Consultant

Musician

Sculptor

Seminar Facilitator/Leader

Trainer (on-site or off-site)

Trainer who "trains the trainers"

Translator (depending on the content, this could qualify as a "medium risk").

Medium Risk Contractors (typically these will be businesses)

Advertising Agent

Caterer

Community Organizer

Designer (provided that UI personnel have "last look" and ultimate responsibility for content.)

Editor (provided that UI personnel have "last look" and ultimate responsibility for content.)

Executive Search Firm

Graphic Designer

Land Appraiser

Marketing /Promotional Firm

Media Consultant
Photographer
Professional speaker
Public Relations
Radio and/or TV announcer
Transcriber
Translation Services
Video and Audio Editors / Production
Writer

High Risk Contractors (typically these will be businesses)

ENVIRONMENT/LAND

Environmental Engineer
Geologist
Hydrologist
Land Use Planner

FINANCE

Accountant
Actuary
Banking Services
Economist
Financial Advisor – either Tax Consultant or Asset Manager
Investment Services

INFORMATION TECHNOLOGY

Database Analysis or Management
Network Administration
Network Design
Network Development
Programmers
Software Development (code-writing)
Software Development (customize a commercial package)
Software Licensing

Systems Analyst
Telecom Design and Administration
Web Administrator
Web Designer

MANAGEMENT/BUSINESS ADVISORY

Curriculum Developer/Director
Management/Business Consultant (where unit *relies* on the consultant's deliverable)

MEDICAL/DENTAL CONSULTING

Medical or Dental Professional (Physician, Advanced Practice Nurse, Ancillary Professionals, Dentist, Orthodontist, Periodontist)

SCIENCE/RESEARCH

Archaeologist
Biologist
Botanist
Chemist
Entomologist

TRAVEL

Tour operators and travel agencies